

**CLIFTON BOARD OF EDUCATION
CLIFTON, NJ 07013
AGENDA**

REGULAR MEETING: Wednesday, December 14, 2011 at 7:00 PM

LOCATION: 745 CLIFTON AVENUE, CLIFTON, NJ 07013

THE BOARD OF EDUCATION RESERVES THE RIGHT TO MEET IN EXECUTIVE SESSION TO DISCUSS PERSONNEL, NEGOTIATIONS AND/OR LITIGATIONS.

The meeting is opened by the Board President.

Pledge of Allegiance and Moment of Silence

ATTENDANCE ROLL CALL OF BOARD MEMBERS:

Ms. Arlene Agresti
Ms. Judith A. Bassford
Mr. James Daley - PRESIDENT
Ms. Lucy Danny
Mr. Wayne Demikoff
Ms. Mary Kowal
Mr. Michael Paitchell
Mr. Gary Passenti – VICE PRESIDENT
Mr. Joseph R. Yeamans

ALSO PRESENT:

Richard Tardalo, Superintendent of Schools
Mark Tietjen, Asst. Superintendent of Schools
Karen Perkins, Business Administrator/Board Secretary
Thomas Kryger, Asst. Business Administrator/Asst. Board Secretary

READING OF THE OPEN PUBLIC MEETINGS STATEMENT:

“THE NEW JERSEY OPEN PUBLIC MEETINGS LAW WAS ENACTED TO INSURE THE RIGHT TO THE PUBLIC TO HAVE ADVANCE NOTICE OF AND TO ATTEND THE MEETINGS OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTEREST IS DISCUSSED OR ACTED UPON.”

IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE CLIFTON BOARD OF EDUCATION HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLICIZED BY HAVING THE DATE, TIME AND PLACE THEREOF POSTED AT THE CITY CLERK’S OFFICE, CLIFTON PUBLIC LIBRARY, ADMINISTRATION BUILDING, SENIOR CITIZEN NUTRITION CENTER, ON CABLE TV, IN THE LOCAL PRESS, ON THE DISTRICT’S WEB SITE, AND MAILED TO PRESIDENTS OF PARENT TEACHER ORGANIZATIONS.

THIS MEETING WILL BE TAPE RECORDED IN ACCORDANCE WITH POLICY – 9326C...

RECOGNITION AND AWARD PRESENTATIONS:

ADOPTION OF MINUTES:

12/14/11-RESOLVED, that the Minutes of the Regular Board Meeting of November 16, 2011, be and they are hereby adopted.

MOTION BY _____ SECOND BY _____ VOTE _____

COMMUNICATIONS AND ANNOUNCEMENTS:

D-1 – Notice of Change of Bid Opening Date

FIRST READING OF POLICY:

PRESENTATIONS OF REPORTS FROM ADMINISTRATION, ADVISORY COMMITTEES & SPECIAL COMMITTEES:

Joseph Vitale, Director of Buildings & Grounds – Presentation on CHS Auditorium

BOARD COMMITTEE REPORTS:

- **Education**
- **Facilities/Athletics**
- **Finance**
- **Municipal Alliance**
- **Negotiations**
- **Personnel**
- **Policy**
- **Residency**
- **Community Relations**

PUBLIC RECOGNITION: (This portion of the meeting is open to the citizens of Clifton for the purpose of addressing resolutions on this agenda only. Residents are requested to sign the register provided for this purpose and to state their names, addresses and subject matter. Comments are limited to three minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.)

UNFINISHED BUSINESS:

F-10/19/11-11 Claims List – List of Bills – Check No. 156421
Comerro Coppa Architects - \$6,125.98

A. EDUCATION/ADMINISTRATION:

Items EA-12/14/11-01 through EA-12/14/11-06 will be voted upon in one motion.

MOTION BY _____ SECOND BY _____ VOTE _____

EA-12/14/11-01 – Attendance Report (see attachment)

RESOLVED, that the attendance report for the month ending November 30, 2011 is hereby accepted by the Clifton Board of Education. The statistics presented include any new enrollments or withdrawals of pupils up to, and including, the date of compilation, and are to be interpreted as the number of pupils actually in attendance. Total enrollment is higher due to its reflection of all pupils admitted and enrolled.

EA-12/14/11-02 - Nursing Services Plan (see attachment)

RESOLVED, that the Clifton Board of Education accepts the recommendation of the Superintendent of Schools to approve the Nursing Services Plan for the 2011-2012 school year, and its submission to the county superintendent for review and approval.

EA-12/14/11-03 - Out-of-District Placements

RESOLVED, that the Clifton Board of Education accepts the recommendation of the Superintendent of Schools to approve the following out-of-district placements of Clifton resident pupils for the payment of tuition and transportation as herein described.

a. Pupil #27315, classified as Emotionally Disturbed, accepted into Holmstead School, 14 Hope Street, Ridgewood, NJ 07450, effective November 7, 2011. Tuition is \$45,182.00 per 10-month school year. Transportation is \$29,154.60 per year for this existing Clifton run. No additional cost for this student. Holmstead School is approved by the New Jersey Department of Education for placements of this type.

b. Pupil #32031, classified as Emotionally Disturbed, accepted into Chancellor Academy, 157 West Parkway, Pompton Plains, NJ 07044, effective September 6, 2011. Tuition is \$53,820.00 per 10-month school year. Transportation is \$20,961.30 per year for this existing Clifton run. No additional cost for this student. Chancellor Academy is approved by the New Jersey Department of Education for placements of this type.

c. Pupil #29959, classified as Emotionally Disturbed, accepted into Clearview School, 45 Urban Club Road, Wayne, NJ 07470, effective November 15, 2011. Tuition is \$48,858.00 per 10-month school year. Transportation is \$28,225.80 per year for this existing Clifton run. No additional cost for this student. Clearview School is approved by the New Jersey Department of Education for placements of this type.

d. Pupil #112911, classified as Emotionally Disturbed, accepted into Clearview School, 45 Urban Club Road, Wayne, NJ 07470, effective November 18, 2011. Tuition is \$48,858.00 per 10-month school year. Transportation is \$28,225.80 per year for this existing Clifton run. No additional cost for this student. Clearview School is approved by the New Jersey Department of Education for placements of this type.

EA-12/14/11-04 - CHS Softball Team Trip to Orlando, Florida

RESOLVED, that the Clifton Board of Education accepts the recommendation of the Superintendent of Schools to grant approval for the CHS softball team to participate in Disney Spring Training 2012 in Orlando, Florida, March 16, 2012 through March 21, 2012. The team will be responsible for the cost of the trip. Transportation to and from the airport will be provided by the Clifton Board of Education.

EA-12/14/11-05 - CHS Cheerleading Competition in Ocean City, Maryland

RESOLVED, that the Clifton Board of Education accepts the recommendation of the Superintendent of Schools to grant approval for the CHS cheerleaders to attend the American Cheer & Dance Academy's Reach the Beach National Cheerleading Competition in Ocean City, Maryland, February 24, 2012 through February 26, 2012. The cheerleaders will be responsible for the cost of the trip.

EA-12/14/11-06 - Approval of Field Trips

RESOLVED, that the following field trips, as recommended by the Superintendent of Schools, are hereby approved by the Clifton Board of Education.

| | | |
|----------------|--|---|
| 12/15/11 | WWMS Music department | School #2, Clifton, NJ |
| 12/16/11 | School #15 Pre-K Sp Ed students | IHOP, Totowa, NJ |
| 12/19/11 | All School #8 students | Loew's Theatre, Ridgefield Park, NJ |
| 12/21/11 | School #14 Special Educations students | Chevy's Restaurant, Clifton, NJ |
| 1/7/12 | CHS Robotics team | NJIT, Newark, NJ |
| 1/10/12 | CHS Passaic County Teen Summit | William Paterson University, Wayne, NJ |
| 1/26/12 | Sch #1 & #17 Reading Recovery students | Camden Street School, Newark, NJ |
| 2/8/12 | CHS Academic Decathlon | Ridgefield Memorial HS, Ridgefield, NJ |
| 5/7/12 | School #9 Grade 2 students | Jenkinson's Aquarium, Point Pleasant, NJ |
| 5/18/12 | WWMS Chorus | NJPAC, Newark, NJ |
| 5/9/12 | CHS ESL students | Pyramid Mountain Natural Historic Area, Boonton, NJ |
| 5/30/12 | School #12 Annex Grade 1 students | Turtle Back Zoo, West Orange, NJ |
| 6/6/12 | School #15 Grade 3 students | Morris Museum, Morristown, NJ |
| 6/15/12 | School #9 Grade 5 students | Liberty Science Center, Jersey City, NJ |
| 1/7/12-6/15/12 | CHS Robotics team | 308 Colfax Avenue, Clifton, NJ |

B. PERSONNEL:

Items P-12/14/11-01 through P-12/14/11-19 will be voted upon in one motion.

MOTION BY _____ SECOND BY _____ VOTE _____

P-12/14/11-01 – Resignations

RESOLVED, that the following resignations, as recommended by the Superintendent of Schools, are hereby approved by the Clifton Board of Education.

| | | | |
|-----------------|------------|------------------------------|--------------------|
| Marilia Mohamed | School #2 | Lunch Monitor | Effective 11/16/11 |
| Kalbiye Simsek | School #11 | Lunch Monitor | Effective 11/15/11 |
| Stanley Lembryk | CHS | Asst. Boys' Basketball Coach | Effective 11/18/11 |
| Megan DePiero | School #16 | Special Education Teacher | Effective 11/28/11 |
| Steven Covello | CHS | JV Softball Coach | Effective 11/18/11 |

P-12/14/11-02 – Leaves of Absence

RESOLVED, that the following leaves of absence, as recommended by the Superintendent of Schools, are hereby approved by the Clifton Board of Education.

| | | | |
|-------------------|-----------------------------|------------|---------------------------|
| Bonnie Stambuli | School #17, Grade 3 Teacher | Paid FMLA | 10/18/11-12/2/11 |
| Cynthia Shagawat | CHS, Paraprofessional | Paid FMLA | 12/5/11-12/9/11 |
| JoAnn Vincenti | School #12, Grade 5 Teacher | Paid FMLA | 12/5/11-12/16/11 |
| Carol Ruchelsman | CHS, Nurse | Paid FMLA | 11/25/11-12/23/11 |
| Doreen Arlington | CHS, Paraprofessional | Paid FMLA | 11/18/11-12/2/11 |
| Charles Ostrander | School #5, Music Teacher | FMLA | 11/16/11-to be determined |
| Zwen Yacykewych | Adm. Bldg., Secretary | Paid FMLA | 12/2/11-to be determined |
| Ruth Valdes | CCMS, ESL/Bilingual Teacher | Paid FMLA | 12/9/11-12/14/11 |
| Kristin Orlovsky | School #1, Psychologist | Paid FMLA | 12/16/11-1/2/12 |
| Judy Dudlo | School #14, Grade 1 Teacher | Paid FMLA | 12/5/11-1/2/12 |
| Catherine Miller | CCMS, Sp. Ed. Teacher | Unpaid LOA | 4/2/12-4/5/12 |

P-12/14/11-03 – Maternity Leaves of Absence

RESOLVED, that the following maternity leaves of absence, as recommended by the Superintendent of Schools, are hereby approved by the Clifton Board of Education.

a. Ms. Adrienne Simmons, School #9, Kindergarten Teacher. Effective January 9, 2012 through June 30, 2012. Period of leave to which sick days are to be applied: January 9, 2012 through May 11, 2012.

b. Ms. Angela Caruso, School #14, Special Education Teacher. Effective January 9, 2012 through May 29, 2012. Period of leave to which sick days are to be applied: January 9, 2012 through February 3, 2012.

c. Ms. Jennifer Caswell, School #9, Grade 3 Teacher. Effective February 27, 2012 through June 30, 2012. Period of leave to which sick days are to be applied: February 27, 2012 through April 27, 2012.

d. Ms. Juliann DeLallo, WWMS, Physical Education Teacher. Effective January 3, 2012 through June 30, 2012. Period of leave to which sick days are to be applied: January 3, 2012 through March 9, 2012.

e. Ms. Jennifer Angelillo, School #11, Kindergarten Teacher. Effective December 19, 2011 through June 30, 2012. Period of leave to which sick days are to be applied: December 19, 2011 through March 5, 2012.

P-12/16/11-04 - Extension of Leave of Absence

a. RESOLVED, that the Superintendent of Schools recommends that the Paid FMLA granted to Marianne Viscardi, Grade 4 Teacher assigned to School #14, be extended from November 19, 2011 through November 25, 2011, inclusive. [Note: Ms. Viscardi is presently on an approved FMLA, 11/7/11-11/18/11.]

P-12/16/11-05 - Amendments of Leaves of Absence

a. RESOLVED, that the Superintendent of Schools recommends that the Paid FMLA granted to Maria Diaz, Kindergarten Teacher assigned to School #12, at the meeting of September 21, 2011 under Resolution P-9/21/11-20, effective September 1, 2011 with a termination date to be determined, be amended to reflect a termination date of October 10, 2011.

b. RESOLVED, that the Superintendent of Schools recommends that the Paid FMLA granted to Lisa Hiner, Counselor assigned to School #15, at the meeting of November 16, 2011 under Resolution P-11/16/11-02, effective November 3, 2011 through November 25, 2011, be amended to reflect a new termination date of November 15, 2011.

P-12/14/11-06 - Rescission of Leave of Absence

a. RESOLVED, that the Superintendent of Schools recommends that the Paid FMLA granted to Francine Cetinich, Secretary assigned to CHS, at the meeting of November 16, 2011 under Resolution P-11/16/11-02, effective November 28, 2011 through February 28, 2012, be rescinded.

P-12/14/11-07 - Amendments of Appointment

a. RESOLVED, that the Superintendent of Schools recommends that the appointment of Alyssa Iarossi as a Speech Language Specialist assigned to School #14, at the meeting of November 16, 2011 under Resolution P-11/16/11-26, effective January 3, 2012 or sooner if released by current employer and terminating June 30, 2012, be amended to reflect a new start date of November 21, 2011.

P-12/14/11-08 - Rescission of Appointment

a. RESOLVED, that the Superintendent of Schools recommends that the appointment of Jean Meade as a Long Term Substitute Secretary assigned to CHS Guidance Department, at the meeting of November 16, 2011 under Resolution P-11/16/11-26, effective November 28, 2011 and terminating February 17, 2012, be rescinded.

P-12/14/11-09 - Personnel Transfers

RESOLVED, that the Clifton Board of Education accepts the recommendation of the Superintendent of Schools for the transfer of assignment of the following personnel.

| | | | | |
|-------------------|------------------|-----------------|---------------|---------------|
| Janice Marinaro | Paraprofessional | From School #14 | To CCMS | Eff. 11/21/11 |
| Connie Firstmeyer | Paraprofessional | From School #2 | To School #14 | Eff. 11/21/11 |
| Claire Markowitz | Paraprofessional | From School #9 | To School #17 | Eff. 12/8/11 |

P-12/14/11-10 - Increase in Hours

RESOLVED, that the Superintendent of Schools recommends that the following Paraprofessional's hours be increased as follows, effective November 17, 2011.

Snjezana Labudovic – School #14 – from 6 hours per day to 6 ½ hours per day

P-12/14/11-11 - Additions to After School Homework Program Tutors

RESOLVED, that the Clifton Board of Education accepts the recommendation of the Superintendent of Schools to appoint the following additional district teachers as After School Homework Program tutors. Teachers will be compensated at \$35.00 per hour, entirely grant funded.

Lori Tunis

Rafael Matos

P-12/14/11-12 - Additional Appointments for NCLB Tutoring Program

RESOLVED, that the Clifton Board of Education accepts the recommendation of the Superintendent of Schools to appoint the following district teachers as After School Program teachers for English Language Learners and At-Risk students. Teachers will be compensated at \$35.00 per hour, entirely grant funded.

| | | |
|--------------------------------|------------------------------|---------------|
| Melissa Kurbansade | Alma Haxhiu | Marisa Acosta |
| Kristin Scordilis – Substitute | Francine Muratore-Substitute | |

P-12/14/11-13 - Sixth Period Assignments

RESOLVED, that the Superintendent of Schools recommends that the following individuals be assigned to a sixth teaching period, at the contractual additional compensation rate of \$6,500.00 per school year.

| | |
|--|--|
| Sgt. Major James Davis – JROTC – eff. 9/1/11 | Master Sgt. Paul Kozlowski – JROTC – eff. 9/1/11 |
| Mary Geary – Math – eff. 11/28/11 | Dennis Harding – Social Studies – eff. 11/17/11 |
| John Lesler – Social Studies – eff. 11/17/11 | |

P-12/14/11-14 - Approval of Tenure

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Clifton Board of Education approves tenure for the following employees on the date indicated.

| | | | |
|--------------|---------------------------------|-------------------------|---------------|
| Mark Tietjen | Asst. Superintendent of Schools | Administration Building | March 9, 2012 |
|--------------|---------------------------------|-------------------------|---------------|

P-12/14/11-15 - Athletic Paraprofessionals

RESOLVED, that the Clifton Board of Education accepts the recommendation of the Superintendent of Schools to record receipt of the following listing of adult Athletic Paraprofessionals (voluntary, no cost to the district) for the 2011-2012 school year.

| | |
|------------------------------------|---------------------------|
| Stanley Lembryk – Boys’ Basketball | Ashley Jacobus – Softball |
| Stacey Veech – Softball | Thomas Acton – Softball |
| Kareem West - Track | |

P-12/14/11-16 - Conference Requests

RESOLVED, that the Clifton Board of Education accepts the recommendation of the Superintendent of Schools to approve the following staff members for attendance/fees at the listed conferences.

| Employee Name | Conference/Workshop | Location | Date | Expense |
|------------------------|---|-----------------|--------------|----------------|
| Christine Belli | Education is a Human Right | New York, NY | 2/3/12 | \$78.00 |
| Stephanie Brown | Data About Us | Fairfield, NJ | 5/8/12 | \$50.00 |
| Lori Lalama | Florida Educational Technology Conference | Orlando, FL | 1/23-1/26/12 | No Cost |
| Thomas Cutalo | EATA Meeting and Symposium | Boston, MA | 1/6-1/9/12 | \$1,197.88 |
| Meaghan Conti | EATA Meeting and Symposium | Boston, MA | 1/6-1/9/12 | \$1,197.88 |
| Lauren Cava | Frogs, Fleas & Painted Cubes | Fairfield, NJ | 1/5/12 | \$99.02 |
| Vanessa Gaba | Frogs, Fleas & Painted Cubes | Fairfield, NJ | 1/5/12 | \$99.02 |
| Dominique Russo | Frogs, Fleas & Painted Cubes | Fairfield, NJ | 1/5/12 | \$99.02 |
| Wendy Castillo | Frogs, Fleas & Painted Cubes | Fairfield, NJ | 1/5/12 | \$99.02 |
| Erin Prendergast | Frogs, Fleas & Painted Cubes | Fairfield, NJ | 1/5/12 | \$99.90 |
| Michele Trigo | Frogs, Fleas & Painted Cubes | Fairfield, NJ | 1/5/12 | \$99.90 |
| Kathleen Lancaster | Maximizing Your Language Therapy | Parsippany, NJ | 1/11/12 | \$225.00 |
| Barbara Fierravanti | Data Distributions | Fairfield, NJ | 3/26/12 | \$50.00 |
| Barbara Fierravanti | Data About Us | Fairfield, NJ | 5/8/12 | \$50.00 |
| Christine Rowland | Practical Strategies for Improving Effectiveness of OT Serv. | Newark, NJ | 1/26/12 | \$229.00 |
| Marie Frost-McLaughlin | Practical Strategies for Improving Effectiveness of OT Services | Newark, NJ | 1/26/12 | \$229.00 |
| Cory Pinto | Innovative Use of Technology | Union, NJ | 1/6/12 | No Cost |
| Ronald Garofalo | Innovative Use of Technology | Union, NJ | 1/6/12 | No Cost |
| Andrew Kessler | HSPA Training | Parsippany, NJ | 1/18/12 | \$23.00 |
| Florence Calise | HSPA Training | Parsippany, NJ | 1/18/12 | \$23.00 |

P-12/14/11-17 - Board Member Conference

a. RESOLVED, that the Clifton Board of Education hereby approves the attendance of James Daley for the NJSBA Mandated Training, Governance III-Student Achievement on Monday, January 30, 2012, at Piscataway High School, Piscataway, NJ. No cost for the program. Mileage and tolls: \$25.00.

P-12/14/11-18 - Substitute Appointments

RESOLVED, that the Clifton Board of Education accepts the recommendation of the Superintendent of Schools to approve the following personnel for assignment as per diem substitutes for the 2011-2012 school year, as specified.

Kalbiye Simsek – Substitute Paraprofessional
 Larissa Metalidis – Substitute Teacher
 Adriana Balac – Substitute Teacher
 Marilyn Sanabria – Substitute Teacher
 Stephanie Pascrell – Substitute Teacher
 Christian Hyra – Substitute Teacher
 Summer Zeidan – Substitute Paraprofessional
 Richard Rando – Substitute Paraprofessional
 Ceyla Kemiksizgil – Substitute Paraprofessional
 Kathryn Pugliese – Substitute Teacher
 Thomas Langmaack – Substitute Teacher
 Maysoun Hassan – Substitute Paraprofessional

Gary Simone – Substitute Teacher
 Jennifer Rios – Substitute Teacher
 David Insinga – Substitute Paraprofessional
 Isanel Diaz – Substitute Teacher
 Jamie Osmak – Substitute Teacher
 Celestina McNamara – Substitute Teacher
 Lola Carroll – Substitute Secretary
 Alexandria Amphrazis – Substitute Teacher
 Kathryn Pugliese – Substitute Secretary
 Ahmad Hamdeh – Substitute Teacher
 Freda Gaba – Substitute Paraprofessional

P-12/14/11-19 - Personnel Appointments

RESOLVED, that the following individuals are appointed in accordance with the stipulations as set forth in the recommendation of the Superintendent of Schools. Employment is provisional, contingent upon a criminal record check in compliance with Title 18A:6-7.1c.

| | | | | |
|-------------------|--|--------------------|------------------|---|
| Paola Marino | Special Education Teacher – new position | Schools #3 and #17 | 12/15/11-6/30/12 | Step 1 BA - \$47,075 pending adoption of a new guide |
| Alicia Bianchi | Behaviorist – new position | Districtwide | 12/15/11-6/30/12 | Step 10 MA - \$65,850 pending adoption of a new guide |
| Antonella Mongioi | LTS – Special Education Teacher – replacing Angela Caruso on a maternity LOA | School #14 | 1/3/12-5/29/12 | MA Salary Guide for LTS - \$36,000 |
| Leah Lopez | Kindergarten Aide – new position | School #14 | 12/15/11-6/30/12 | \$9.00 per hour |
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|--------------------|--|-----------------------------------|------------------|---|
| Jenna Harlan | LTS – Kindergarten Teacher – replacing Adrienne Simmons on a maternity LOA | School #9 | 1/9/12-6/30/12 | BA Salary Guide for LTS - \$32,000 |
| Lynda Cadorin | LTS – Kindergarten Teacher – replacing Jennifer Angelillo on a maternity LOA | School #11 | 12/19/11-6/30/12 | BA Salary Guide for LTS - \$32,000 |
| Anna Quinn | Learning Disabilities Teacher Consultant – new position | School #14 | 12/15/11-6/30/12 | Step 5 BA - \$47,880 pending adoption of a new guide |
| Kalbiye Simsek | Translator | District | 12/15/11-6/30/12 | \$20.00 per hour |
| Cathleen Brogan | Kindergarten Aide | School #14 | 12/15/11-6/30/12 | \$9.00 per hour |
| Joan Zangara | P/T Paraprofessional | School #14 Head Start – 6 hrs/day | 12/15/11-6/30/12 | Step 1 - \$15,656 pending adoption of a new guide |
| Deborah Jankowski | P/T Paraprofessional | School #16 – 6 hrs/day | 12/15/11-6/30/12 | Step 1 - \$15,656 pending adoption of a new guide |
| Catherine Saunders | P/T Paraprofessional | CHS – 6 hrs/day | 12/15/11-6/30/12 | Step 1 - \$15,656 pending adoption of a new guide |
| Munther Abid | P/T Paraprofessional | School #14 – 6 hrs/day | 12/15/11-6/30/12 | Step 1 - \$15,656 pending adoption of a new guide |
| Mithu Khanom | Lunch Monitor | School #11 | 12/15/11-6/30/12 | \$8.00 per hour |
| Mary Salensky | F/T Paraprofessional and Bus Aide | School #14 | 12/15/11-6/30/12 | Step 1 - \$18,270 pending adoption of a new guide, plus \$16.48 per hour for Bus Aide |
| James Hobin | Volunteer for Robotics | CHS | 12/15/11-6/30/12 | N/A |
| Dennis McGarrity | P/T Paraprofessional | WWMS – 6 hrs/day | 12/15/11-6/30/12 | Step 1 - \$15,656 pending adoption of a new guide |
| Donna Wallace | Kindergarten Teacher – new position | School #3 | 1/3/12-6/30/12 | Step 1 BA - \$47,075 pending adoption of a new guide |
| Daniel Hopkins | Special Education Teacher – replacing Forrest Elliott who was transferred | WWMS | 1/3/12-6/30/12 | Step 2 MA - \$52,275 pending adoption of a new guide |

C. FINANCE/FACILITIES:

Items F-12/14/11-01 through F-12/14/11-17 will be voted upon in one motion:
 MOTION BY _____ SECOND BY _____ VOTE _____

F-12/14/11-01 – Donation for the Music Angels Program

a. RESOLVED, that the Clifton Board of Education accepts the recommendation of the Superintendent of Schools to accept, with sincere gratitude, the donation of a trumpet from Ms. Jean Meade of Clifton, NJ, to be used for the Music Angels program, and that a letter of appreciation be forwarded to Ms. Meade for this generous donation.

F-12/14/11-02 – Bid #112-23 CHS Lighting & Sound System

RESOLVED, that Bid #112-23-CHS Lighting and Sound System be awarded to the following qualified bidder:

| | |
|-------------------|--------------|
| VENDOR | AWARD |
| Wojchick Electric | \$120,385.00 |

Funding to come from High School Auditorium Upgrade Account.

F-12/14/11-03 - Approval for Transportation Services Agreement – 2011-2012 School Year

RESOLVED, that the Clifton Board of Education approves the Transportation Services Agreement with the Passaic County Educational Services Commission to transport our eligible students on the following routes, at the rates indicated:

| Route # | School | Contractor | # of Students | Est. Cost Per Route | Surcharge |
|---------|----------------------|------------------|---------------|---------------------|-------------------|
| 5091 | Windsor School | Rudco | 1 | 13,098.90 | 392.97 |
| 5110 | Slocum/Skewes | D & J Transport | 1 | 17,625.00 | 528.75 |
| 5111 | Banyan School | Town & Country | 1 | 19,865.80 | 595.97 |
| 5117 | Mt. Lakes HS | Alden Trans. | 1 | 9,372.96 | 281.19 |
| 5123 | Children's Thera Ctr | Sami Pedia, Inc. | 1 | 8,378.81 | 251.36 |
| 5125 | Clifton HS | Town & Country | 1 | 9,855.90 | 295.68 |
| CLEO | Clifton HS | Morgan Ed | 1 | 3,744.00 | 112.32 |
| 5095 | PC CP Center | Morgan Ed | 1 | 3,229.66 | 0.00 |
| | | | | | |
| | | | Total | \$85,171.03 | \$2,458.24 |

F-12/14/11-04 - Approval for Joint Transportation Agreement – 2011-2012 School Year

RESOLVED, that the Clifton Board of Education approves the Joint Transportation Agreement with Englewood Board of Education (Host District) to transport eligible students on the following route, at the rate indicated:

| Route # | School | Contractor | # of Students | Est. Cost Per Route | Surcharge |
|---------|--|--------------------------|---------------|---------------------|------------|
| QEA03 | Dwight Morrow High School, Englewood, NJ | Englewood Public Schools | 1 | 884.00 | 0 |
| | | | | | |
| | | | Total | \$884.00 | \$0 |

F-12/14/11-05 - Acceptance of the Comprehensive Annual Financial Report for the 2010-2011 School Year

RESOLVED, that the Clifton Board of Education has received and accepts the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2011, as prepared by the Business Office, and the Auditor's Management Report on Administrative Findings-Financial Compliance and Performance as prepared by Lerch, Vinci, and Higgins, Certified Public Accountants.

F-12/14/11-06 - Approval of the Corrective Action Plan (see attachment)

RESOLVED, that the Clifton Board of Education approves the corrective action plan as follows in response to the Auditor's recommendations:

II. Financial Planning, Accounting and Reporting

1. The Business Administrator will enhance control procedures adhering to Board policy regarding purchase orders exceeding original amounts.
2. The Business Administrator, along with the Assistant Business Administrator, will review the net payroll and payroll agency accounts in order to clear deficits and excesses in these accounts. In addition, the Business Administrator and Assistant Business Administrator will review the analysis of payroll agency receipts and disbursements by sub-account and reconcile ending balances to the amounts due, if any, to the respective agencies.

V. Student Activity/Athletic Accounts

1. The Business Administrator, along with the Assistant Business Administrator, will follow-up with the district's banks to ensure that only checks with authorized signatures are honored by the bank.

F-12/14/11-07 - Requisition for Taxes (For Debt Service) – (see attachment)

RESOLVED, that the amount of District Taxes for debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$34,319.00 and that the City of Clifton is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto. These funds should be received no later than February 2, 2012.

F-12/14/11-08 – Requisition for Taxes (Other Than Debt Service) – (see attachment)

RESOLVED, that the amount of District Taxes exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$9,943,036.00 and that the City of Clifton is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next thirty days in accordance with the statutes relating thereto. These funds should be received no later than February 2, 2012.

F-12/14/11-09 - Certification of Budget Line Item Accounts – September, 2011 (see attachment)

RESOLVED, that in accordance with N.J.A.C. 6A:23-2.12(c)4, the Clifton Board of Education certifies that no major account or fund has been over-expended, as per the attached reports, for the month ending September 30, 2011 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-12/14/11-10 - Financial Reports – September, 2011 (see attachment)

RESOLVED, that the Clifton Board of Education acknowledges receipt of the Report of the Treasurer and Report of the Secretary, as appended, for the month ending September 30, 2011.

F-12/14/11-11 - Certification of Budget Line Item Accounts – October, 2011 (see attachment)

RESOLVED, that in accordance with N.J.A.C. 6A:23-2.12(c)4, the Clifton Board of Education certifies that no major account or fund has been over-expended, as per the attached reports, for the month ending October 31, 2011 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F-12/14/11-12 - Financial Reports – October, 2011 (see attachment)

RESOLVED, that the Clifton Board of Education acknowledges receipt of the Report of the Treasurer and Report of the Secretary, as appended, for the month ending October 31, 2011.

F-12/14/11-13 – Modifications to 2011-2012 Budget & Federal/State Programs – November

RESOLVED, that approval is granted for modifications to Federal and State grants, based on revised funding from the State Department of Education for 2011-2012.

| | <u>Previous Budget</u> | <u>Adjusted To</u> | <u>Difference</u> |
|--------------------------|-------------------------|-------------------------|------------------------|
| <u>Revenues:</u> | | | |
| MSU Dodge Grant | 0.00 | 1,500.00 | 1,500.00 |
| IDEIA Basic | 2,173,566.00 | 2,647,655.00 | 474,089.00 |
| IDEIA Pre Sch | 72,353.00 | 85,446.00 | 13,093.00 |
| Title I | 1,513,820.00 | 3,115,438.00 | 1,601,618.00 |
| Title II Pt A | 297,627.00 | 369,635.00 | 72,008.00 |
| Title II Pt D | 15,175.00 | 0.00 | (15,175.00) |
| Title III | 97,532.00 | 173,710.00 | 76,178.00 |
| Title III Immigrant | 0.00 | 112,122.00 | 112,122.00 |
| Ed Jobs Fund | 922,769.00 | 951,678.00 | 28,909.00 |
| <u>PL 192 ESL</u> | <u>53,446.00</u> | <u>56,463.00</u> | <u>3,017.00</u> |
| <u>Appropriations:</u> | | | |
| MSU Dodge Grant | 0.00 | 1,500.00 | 1,500.00 |
| IDEIA Basic | 2,173,566.00 | 2,647,655.00 | 474,089.00 |
| IDEIA Pre Sch | 72,353.00 | 85,446.00 | 13,093.00 |
| Title I | 1,513,820.00 | 3,115,438.00 | 1,601,618.00 |
| Title II Pt A | 297,627.00 | 369,635.00 | 72,008.00 |
| Title II Pt D | 15,175.00 | 0.00 | (15,175.00) |

| | | | |
|---------------------------------|-------------------------|-------------------------|------------------------|
| Title III | 97,532.00 | 173,710.00 | 76,178.00 |
| Title III Immigrant | 0.00 | 112,122.00 | 112,122.00 |
| Ed Jobs Fund Slry Supr Instr | 84,949.00 | 101,939.00 | 16,990.00 |
| Ed Jobs Fund Slry Tchrs Gr 9-12 | 145,461.00 | 157,380.00 | 11,919.00 |
| <u>PL 192 ESL</u> | <u>53,446.00</u> | <u>56,463.00</u> | <u>3,017.00</u> |

F-12/14/11-14 – Modifications to 2011-2012 Budget & Federal/State Programs – November

RESOLVED, that approval is granted for transfers between budget account lines based on school related changes.

| <u>November 2011</u> | <u>Previous Budget</u> | <u>Adjusted To</u> | <u>Difference</u> | |
|--|------------------------|--------------------|-------------------|---|
| Tuition CSSD & Reg Day 110001000565016000005 | 386,472 | 587,472 | 201,000 | A |
| Tuition Pvt Sch 110001000566016000005 | 5,361,759 | 5,160,759 | (201,000) | A |
| Oth Slry Extra Ord 110002170100000000005 | 1,561,413 | 1,573,413 | 12,000 | B |
| Prchd Svcs Extra Ord 110002170320000000005 | 616,259 | 696,259 | 80,000 | B |
| Slry Tchr BSI 112301000101042000075 | 1,689,876 | 1,597,876 | (92,000) | B |
| Slry Gen Admin 110002300100000006305 | 708,062 | 710,062 | 2,000 | C |
| Communication Gen Admin 110002300530000000005 | 612,500 | 610,500 | (2,000) | C |
| Textbooks Reg 111901000640000000075 | 1,409,087 | 1,416,087 | 7,000 | D |
| Supplies Reg 111901000610000000075 | 2,060,100 | 2,053,100 | (7,000) | D |

| | | | | |
|--|-------------------|-------------------|----------|---|
| Oth Slry LLD 112041000106016020075 | 914,293 | 938,293 | 24,000 | E |
| Oth Slry Autism 112141000106016190075 | 15,000 | 25,000 | 10,000 | E |
| Slry Tchr Pre Sch 112151000101016070075 | 638,317 | 673,317 | 35,000 | E |
| Oth Slry Pre Sch 112151000106016070075 | 311,923 | 346,923 | 35,000 | E |
| Slry Tchr MD 112121000101016050075 | 695,805 | 661,805 | (34,000) | E |
| Slry Tchr RR 112131000101016080075 | 4,086,211 | 4,016,211 | (70,000) | E |
| Supplies Athl 114021000600002000075 | 109,000 | 110,000 | 1,000 | F |
| Oth Objects Athl 114021000800002000075 | 138,500 | 137,500 | (1,000) | F |
| Totals | 21,314,577 | 21,314,577 | 0 | |

Explanations:

- A – Notification from State of New Jersey relative to amount due for CSSD and Reg Day students
- B – Additional one to one aides required per IEPs
- C – Slry paid to interim personnel due to long term absence
- D – Additional Language Arts textbooks/support materials required
- E – Slry adjustments for actual teacher assignments
- F – Supplies needed for athletic programs

F-12/14/11-15 – Purchase Requisition List

RESOLVED, that the Clifton Board of Education upon the recommendation of the Business Administrator, Finance, and Facilities/Athletics Committees, approve the following Purchase Requisition List in the amount not to exceed \$70,376.00:

| | |
|------------------------------|--|
| Bloomfield Drapery Co., Inc. | Fabricate and Install New Stage Settings |
| State Contract No. A67366 | Clifton High School - Auditorium |
| | \$21,225.00* |
| Warnock Fleet | Replacement of Rack Truck |
| State Contract No. A78848 | Maintenance |
| | \$49,151.00 |
| TOTAL | \$70,376.00 |

* Funding to come from Balance Remaining of \$20,172.66 in the High School Auditorium Upgrade Account and \$1,052.34 from General Fund.

F-12/14/11-16 - Use of Facilities

RESOLVED, that the Clifton Board of Education approves the below-listed requests for use of the district's facilities, in accordance with Policy #7510-Use of School Facilities, at the fees listed:

| Permit # | Group/ Organization | Purpose of Use | Facilities | Date/Time | Fees |
|----------|--------------------------------------|---|-------------------------|---|---|
| 2994 | School #2 HSA | Holiday Breakfast | School #2 AP Room | 12/17/2011 Saturday 8am to 12pm | Facilities: None Custodian: None |
| 2995 | School #1 HSA | Movie Night | School #1 Gymnasium | 12/16/2011 Friday 4:30pm to 10pm | Facilities: None Custodian: None |
| 2996 | Clifton American Little League | Baseball Clinic (Wonder balls used) | School #12 Gymnasium | 12/19/2011 thru 3/30/2012 Monday thru Friday 5pm to 8pm | Facilities: None Custodian: None |
| 2997 | Clifton American Little League | Baseball Clinic (Wonder balls used) | School #13 Gymnasium | 12/20/2011 thru 3/29/2012 Tuesdays and Thursdays 6pm to 8pm | Facilities: None Custodian: None |
| 2998 | American Institute | Graduation Ceremony | CCMS Auditorium | 2/3/2012 Friday 5:30pm to 9:30pm | Facilities: \$825.00 Custodian: \$36.00/hr |

F-12/14/11-17 - Claims List (see attachment)

RESOLVED, that the claims represented, as appended, having been found in order by the Board Secretary/Business Administrator are hereby ordered to be released for payment when funds are available, and

BE IT FURTHER RESOLVED, that the claims be entered in the Board's official minutes and be open to further inspection by Board Members and others entitled to inspect same.

| | |
|----------------------------------|-------------------------|
| Debt Service – November | \$ 29,466.88 |
| Payroll (11/15) | \$ 4,146,478.83 |
| Payroll (11/30) | \$ 4,201,383.66 |
| List of Bills (November) | \$ 450,333.27 |
| List of Bills (12/14-Pgs. 1-106) | \$ 4,475,736.33 |
| | |
| Total | \$ 13,303,398.97 |

PUBLIC RECOGNITION: (This portion of the meeting is open to the citizens of Clifton for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the Clifton Public School District. Residents are requested to sign the register provided for this purpose and to state their names, addresses and subject matter. Comments are limited to five minutes per person. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

BOARD MEMBER COMMENTS:

NEW BUSINESS:

EXECUTIVE SESSION: (if necessary)

MOTION FOR RESOLUTION to convene in Executive Session to discuss various Personnel, Student, and Contract matters. IT IS FURTHER RESOLVED, that the President will announce that following Executive Session, the public will be advised of the nature of the discussion and/or notified when formal action may be taken.

MOTION BY _____ SECOND BY _____ VOTE _____

RETURN FROM EXECUTIVE SESSION:

ROLL CALL

| | |
|---------------|--------------|
| Ms. Agresti | Ms. Bassford |
| Mr. Daley | Ms. Danny |
| Mr. Demikoff | Ms. Kowal |
| Mr. Paitchell | Mr. Passenti |
| Mr. Yeamans | |

Space is provided for a statement by the Board President or for action, if any.

OTHER BOARD BUSINESS:

MOTION TO ADJOURN BY _____ SECOND _____

ADJOURNED:

[NOTE: This document is subject to additions, withdrawals, and modifications without notice.]