

**CLIFTON BOARD OF EDUCATION
CLIFTON, NJ 07013
MINUTES**

SPECIAL MEETING: Saturday, February 25, 2017 at 9:00 AM – Board Retreat

LOCATION: Clifton High School Media Center, 333 Colfax Avenue, Clifton, NJ

THE BOARD OF EDUCATION RESERVES THE RIGHT TO MEET IN EXECUTIVE SESSION TO DISCUSS PERSONNEL, NEGOTIATIONS AND/OR LITIGATIONS.

The meeting was opened by the Board President.

Pledge of Allegiance and Moment of Silence

ATTENDANCE ROLL CALL OF BOARD MEMBERS:

Mr. Fahim Abedrabbo
Ms. Arlene Agresti – VICE PRESIDENT - left 11:45 a.m.
Mr. Tafari Anderson - absent
Ms. Judith A. Bassford
Mr. James Daley
Ms. Lucy Danny - absent
Mr. Lawrence Grasso
Mr. Gary Passenti - PRESIDENT
Ms. Rosemary L. Pino - absent

ALSO PRESENT:

Richard Tardalo, Superintendent of Schools
Edward J. Appleton, Interim Business Administrator/Board Secretary – left 12:00 p.m.

READING OF THE OPEN PUBLIC MEETINGS STATEMENT:

“THE NEW JERSEY OPEN PUBLIC MEETINGS LAW WAS ENACTED TO INSURE THE RIGHT TO THE PUBLIC TO HAVE ADVANCE NOTICE OF AND TO ATTEND THE MEETINGS OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTEREST IS DISCUSSED OR ACTED UPON.”

IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE CLIFTON BOARD OF EDUCATION HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLICIZED BY HAVING THE DATE, TIME AND PLACE THEREOF POSTED AT THE CITY CLERK’S OFFICE, CLIFTON PUBLIC LIBRARY, ADMINISTRATION BUILDING, SENIOR CITIZEN NUTRITION CENTER, ON CABLE TV, IN THE LOCAL PRESS, ON THE DISTRICT’S WEB SITE, AND MAILED TO PRESIDENTS OF PARENT TEACHER ORGANIZATIONS.

THIS MEETING WILL BE TAPE RECORDED IN ACCORDANCE WITH POLICY – 0168...

PUBLIC RECOGNITION: Any Items - None**PRESENTATIONS:**

Kathleen Helewa from New Jersey School Boards had each Board member introduce themselves and gave a PowerPoint presentation. Handouts were provided. Highlights included:

- Foundations of Board Governance – Roles and Responsibilities of Board Members
 - The Four Functions of a School Board
 - Specific Roles and Responsibilities of Governing Boards
 - What the Board Should Know About Personnel
 - Eight Characteristics of Effective School Boards
 - Roles and Responsibilities
 - Board
 - Superintendent

There was a lengthy discussion regarding hypothetical situations listed on the handouts. There was also a lengthy discussion regarding student residency, the providing of information as well as discussions in committee and bringing up issues under new business. Also discussed was introducing resolutions to the agenda with less than 48 hours' notice. "No surprises" was explained. It was noted that if something does not conform to policy, there could be a vote by the Board to suspend the rules. It was also noted that there are times when emergency situations arise that need to be dealt with, Procedures versus Policy.

- Evaluation of the Superintendent

The Superintendent needs to be evaluated annually. Some Board members noted that there were problems with the website program i.e., losing data, and having to restart the process online. The Board is not limited to using the NJSBA program; their own instrument and/or form could be used. Ms. Helewa will send a paper copy to Mr. Passenti and she will take the technical problems back to NJSBA technical support. Ms. Helewa can only assist if the evaluation is done on the NJSBA website.

A motion was made to have a 15 minute recess.

MOTION BY Arlene Agresti SECOND BY Fahim Abedrabbo

The Board recessed from 11:15 a.m.-11:30 a.m.

Roll call after the recess showed all present except Mr. Anderson, Ms. Danny and Ms. Pino.

Ms. Helewa resumed the hypothetical situations from the presentation. There was a lengthy discussion between Board members relative to the remaining hypothetical situations.

ADJOURNED: 1:00 PM**[NOTE: This document is subject to additions, withdrawals, and modifications without notice.]**

Respectfully submitted,

Edward J. Appleton
Interim Business Administrator/Board Secretary

EJA/ld