

**CLIFTON BOARD OF EDUCATION
CLIFTON, NJ 07013
MINUTES**

SPECIAL MEETING: Tuesday, November 20, 2018 at 7:00 PM

LOCATION: CLIFTON HIGH SCHOOL AUDITORIUM, 333 COLFAX AVENUE, CLIFTON, NJ 07013

THE BOARD OF EDUCATION RESERVES THE RIGHT TO MEET IN EXECUTIVE SESSION TO DISCUSS PERSONNEL, NEGOTIATIONS AND/OR LITIGATIONS.

The meeting was opened by the Board President.

Pledge of Allegiance and Moment of Silence

ATTENDANCE ROLL CALL OF BOARD MEMBERS:

Mr. Fahim K. Abedrabbo
Mr. Tafari Anderson
Ms. Judith A. Bassford
Mr. James Daley – arrived 7:05 p.m.
Ms. Lucy Danny
Mr. Lawrence Grasso
Mr. Frank W. Kasper
Mr. Gary Passenti – PRESIDENT
Ms. Rosemary L. Pino – VICE PRESIDENT - absent

ALSO PRESENT:

Mark Tietjen, Asst. Superintendent of Schools
Michael Ucci, Business Administrator /Board Secretary
Yusein Durakov, Assistant Business Administrator

MISSION STATEMENT:

THE MISSION OF THE CLIFTON SCHOOL DISTRICT, IN AN OPEN AND RECIPROCAL COMMUNITY PARTNERSHIP, IS TO PROVIDE ALL STUDENTS WITH A QUALITY EDUCATION TO DEVELOP THE SKILLS NECESSARY TO BECOME LITERATE, LIFE-LONG LEARNERS WHO ARE RESPONSIBLE AND PRODUCTIVE CITIZENS CONTRIBUTING TO A DEMOCRATIC SOCIETY IN AN EVER-CHANGING WORLD.

READING OF THE OPEN PUBLIC MEETINGS STATEMENT:

“THE NEW JERSEY OPEN PUBLIC MEETINGS LAW WAS ENACTED TO INSURE THE RIGHT TO THE PUBLIC TO HAVE ADVANCE NOTICE OF AND TO ATTEND THE MEETINGS OF PUBLIC BODIES AT WHICH ANY BUSINESS AFFECTING THEIR INTEREST IS DISCUSSED OR ACTED UPON.”

IN ACCORDANCE WITH THE PROVISIONS OF THIS ACT, THE CLIFTON BOARD OF EDUCATION HAS CAUSED NOTICE OF THIS MEETING TO BE PUBLICIZED BY HAVING THE DATE, TIME AND PLACE THEREOF POSTED AT THE CITY CLERK’S OFFICE, CLIFTON PUBLIC LIBRARY, ADMINISTRATION BUILDING, SENIOR CITIZEN NUTRITION CENTER, ON CABLE TV, IN THE

LOCAL PRESS, ON THE DISTRICT'S WEB SITE, AND MAILED TO PRESIDENTS OF PARENT TEACHER ORGANIZATIONS.

THIS MEETING WILL BE TAPE RECORDED IN ACCORDANCE WITH POLICY – 0168...

PUBLIC RECOGNITION: None

The Clifton Board of Education held a Special Meeting on Tuesday, November 20, 2018 at 7:00 p.m. for the following purposes:

Ms. Kathleen Helewa, of New Jersey School Boards, gave a PowerPoint presentation which was an overview of what a Superintendent search will entail. Handouts were provided. Highlights included:

The Most Important Role of the Board

Vacancy Options

Superintendent Salary Caps

Focus on the Process – Three Stages

Stage 1 – Preparation

- Selecting a Search Firm or Process
- Timeline/Calendar
- Board's Input/Criteria
- Use of Criteria in Advertisement
- Role of Staff and Community
- Community/Staff Input
- Advertising/Recruitment

Stage 2 – Collection/Review

- Application Materials
- Interview Rounds

Stage 3 – Selection

- Reference/Background Checks
- District Visits
- Contract Negotiations
- Transition

Ms. Helewa answered questions regarding the Superintendent search.

ADJOURNED: 8:13 PM

[NOTE: This document is subject to additions, withdrawals, and modifications without notice.]

Respectfully submitted,

Michael Ucci
Board Secretary

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